

## PREPARATION OF INFORMATION FOR INITIAL MEETING WITH WYNNES PATENT AND TRADE MARK ATTORNEYS

1. Conduct preliminary searches using keywords on the following free to access databases:

[www.uspto.gov](http://www.uspto.gov)

(United States Patent and Trade Marks Office Website)

<http://ep.espacenet.com>

(European Patent Office Website)

2. Provide a copy of any search results and information regarding other relevant prior art. The search results may reveal features that are different in your invention compared with the prior art and disclose features that may be used with or incorporated into your invention.

3. Prepare information under the following headings:

- **PROBLEM STATEMENT**

What was the problem identified which lead to your solution which is the current invention? How did you invent and develop your invention? If there is more than one problem, please list them in order of importance with (1) being the most important.

- **PRIOR ART**

What is the existing technology (ie. prior art) in the area?

- **INVENTION STATEMENT**

What is the invention in its basic form? Are there optional features? What is the inventive or special part of the invention? What do you consider are the most commercially important features? This information can be prepared in point form.

- **DETAILED DESCRIPTION OF THE PREFERRED INVENTION: A PRACTICAL EXAMPLE**

A detailed description of a practical example of and the use of the preferred invention. With IT inventions, do not provide code but provide a description of how the invention is installed and applied. Please provide drawings and flow diagrams to help illustrate the invention. It is necessary that the patent attorney fully understands the invention so as to provide the best protection.

- **ADVANTAGES**

The advantages of your invention over the prior art (in point form). Why would someone buy the invention rather than something that is already in the market place?

4. The patent attorney from Wynnes Patent & Trade Mark Attorneys will provide an opinion regarding the invention and options in seeking patent and or design protection. If you wish to have a free meeting with an attorney, please *contact us (link to contact details)* to make an appointment.
5. If you wish to proceed with obtaining patent or design protection, we require your further instructions including the information prepared under the above mentioned headings and part pre-payment for work to be carried out. As part of the process, the patent attorney will ask questions from time to time during the preparation of the specification. The process is a cooperative process and the involvement of the inventor is important.
6. When a patent specification has been prepared, it will be forwarded to the inventor for comment. When comments are received, changes are discussed and made. With approval of the specification by the inventor/applicant and payment of our invoice (with the prepayment deducted from the total amount), the patent application with the approved patent specification is then filed with the appropriate Patent Office.
7. As part of our services, we provide you with timely advice on the filing particulars, the progress of the application, and reminders of actions to be carried out and due dates.